



GUIDE BOOK MERDEKA BELAJAR KAMPUS MERDEKA

FACILITATING STUDENT'S RIGHT IN TAKING COURSES OUTSIDE THE STUDY PROGRAM



STUDY PROGRAM OF BACHELOR IN ANIMAL SCIENCE AND INDUSTRY FACULTY OF ANIMAL SCIENCE UNIVERSITAS GADJAH MADA 2022



GUIDE BOOK MERDEKA BELAJAR KAMPUS MERDEKA

Faculty of Animal Science Universitas Gadjah Mada Yogyakarta 2021

TTIUT



Guidebook Merdeka Belajar Kampus Merdeka (MBKM)

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This book was published as guidance for the Merdeka Belajar-Kampus Merdeka (MBKM) program implementation at the Faculty of Animal Science Universitas Gadjah Mada. This guidebook is a reference for the academic community at the Faculty of Animal Science, Universitas Gadjah Mada in carrying out the MBKM program.

This book contains a complete description of MBKM program implementation such as activity forms, academic requirements to enroll in the program, implementation procedures, recognition, and final activity report.

By reading this guidebook, we expect that the program implementation can be run well and developed optimally, effectively, efficiently, and with quality, continuously following the curriculum at the Faculty of Animal Science UGM. We hope this book will be beneficial for students, lecturers, staff, the Faculty's partners, and other related stakeholders.

All activities conducted by students under the MBKM program will be recognized and equivalent to the academic activities (course credits) and non-academic (diploma supplement) or other awards.

Hopefully, this guidebook will bring benefits in supporting the MBKM program at the Faculty of Animal Science UGM.

Yogyakarta, August 2021

Editor team

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INTRODUCTION

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Background

To prepare students to face social, cultural, and occupational changes and rapid technological advances, educational institutions shall equip students to possess relevant competencies. MBKM activities provide opportunities for students to learn and develop themselves through activities outside the lecture class.

MBKM activities are expected to increase the graduates' soft and hard skills competencies, so they are more prepared to fulfill global needs. These programs prepare graduates as the nation's future leaders who are superior and have good personalities. This program is a forum for students to explore knowledge and abilities in educational institutions/schools and sharpen social skills and student character, especially creativity, leadership, and other interpersonal skills, train skills that will be useful in the future, both in personal life and professional, and build social skills like empathy, communication, leadership, creativity, problem-solving, innovation and creativity.

Various forms of learning activities outside of higher education, including participating in student exchanges, doing internships, entrepreneurial activities, conducting research studies, teaching in educational institutions, carrying out projects to develop villages, humanitarian projects, independent studies, and supporting the country. All these activities must be carried out with guidance from the lecturer. The Kampus Merdeka is expected to provide contextual field experiences that will improve student competency, be ready for work, or create new jobs.

The Merdeka Belajar Kampus Merdeka Program is expected to answer the challenges of higher education to produce graduates who can fulfill the demands of the times, science and technology, business world and industrial world, as well as the dynamics of society.

Objectives

The Merdeka Belajar Kampus Merdeka (MBKM) program aims to improve student competence so that they are well prepared and meet the relevant needs of the time with both soft and hard skills. To develop our nation and state, we put an effort into preparing graduates to possess a leadership spirit and be superior and competent. Various existing programs are expected to facilitate students in developing their interests and talents.



Manfaat

The benefits of Merdeka Belajar Kampus Merdeka (MBKM) activities are to provide opportunities for students to channel their interests and talents through some programs that have been provided. This program is also beneficial to build cooperation between institutions (Faculty of Animal Science) and partners to realize the objectives of MBKM activities.

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ROLES OF PARTIES INVOLVED

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Stakes holders involved in the MBKM program at the Study Program of Bachelor in Animal Science and Industry are the study program management, partners, and students.

Study Program

The role of the study program in the implementation of the (MBKM) program is as follows:

- 1. To disseminate information about MBKM activities to all parties.
- 2. To initiate cooperation with partners.
- 3. To review and verify courses according to MBKM activities.
- 4. Inform students about courses that can be recognized with MBKM activities.
- 5. Providing recommendations for students who will register for MBKM activities.
- 6. Determining supervisors for each student who participates in MBKM activities.
- 7. Proposing the Decree of Supervisor Appointment for MBKM activities to the Dean.
- 8. Recognizing the MBKM activities into credits.

Partner

The roles of partners in the implementation of MBKM are as follows :

- 1. Providing institutional profiles or other similar information to students.
- 2. Working together with the study program in planning, placing, implementing, monitoring, and evaluating the MBKM program.
- 3. Guiding, directing, and giving tasks to students participating in the MBKM program.
- 4. Providing facilities and infrastructure that support MBKM activities.
- 5. Collaborating with the study program to conduct monitoring and assessment of MBKM participants.
- 6. Issuing MBKM activity certificates.

Students

The role of students in the implementation of the MBKM program are as follows

- 1. Maintaining the good name of the institution.
- 2. Completing the registration and academic administration according to the schedule.
- 3. Completing the tasks or work given by partners.
- 4. Complying with the provisions and schedule of MBKM activities and other provisions set by partners



Kampus

6. Submitting the MBKM activity proposal and report to the study program.

FORMS OF LEARNING ACTIVITIES

There are nine forms of learning activities in the MBKM program that consist of student exchanges, internships, entrepreneurial activities, research, teaching in educational institutions, village development projects, humanitarian projects, independent studies, and defending the state-nation.

1. Student Exchange

Program Description

Student exchange is learning and lecture activities attended by students that are held outside the Study Program of Bachelor in Animal Science and Industry (SP-BASI) to support the achievement of the study program's graduate learning outcomes (LO). The lectures taken can be courses that are already set in the curriculum structure of the study program or to enrich CPL.

Learning Outcomes (LO)

- Abele to explain topics of the courses that will be taken in other study programs
- Able to practice leadership, adaptation, and networking.
- Able to build a network for career development.

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Method/Learning Activity Forms

- The faculty works with the study program to cooperate with other institutions based on quotas and in line with the principle of reciprocity DPA memberikan pengarahan dalam persiapan sebelum kegiatan.
- The academic supervisor guides preparation before the activity implementation.
- The implementation of student exchanges is carried out by taking courses in other study programs at the university or partner universities. The credits taken are then transferred into the SP-BASI academic transcript.
- Courses taken can be recognized in the form of credit-earning or credit transfer with the following definitions:
 - Credit earning: courses are taken that are not available/have already been taken in the SP-BASI curriculum are then recognized as elective
 - Credit transfer: the courses taken are matching with the SP-BASI curriculum

Output

• Certificates/transcripts as evidence of the courses assessment

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2. Internship

Program Description

Internships are industrial work practices in companies, government agencies, international organizations, non-governmental organizations, financial institutions, cooperatives, and other institutions that are relevant to the livestock industry. Internship activities focus on developing industrial insight, theory implementation, and practical experience gained in the lecture process. The internship aims to provide a reflection on theories learned in lectures, experience for applying general and specific skills in the world of work, and internalizing professional attitudes and work culture. If possible, students can also use this internship opportunity to carry out some of the stages of their final project.

Learning Outcomes

- Able to practice scientific capacities and students skills as a results of practical reflections on lecture theory
- Able to practice professionalism in the working environment

Method/Learning Activity Forms

- The faculty creates partnerships with industry and agencies for students internships.
- Faculties and partners facilitate pre-departure workshops for internships at the beginning of the semester.
- The implementation of student internships is carried out by participating in all industrial activities at the internship location according to the regulations.

Output

- Internship report
- Certificate of participation in the internship program

3. Entrepreneurship Activity

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Program Description

Entrepreneurial activities include embryo and business incubation development for profit (commercial) and non-profit (social) purposes of animal industry products and services and other related industries. Entrepreneurs in the livestock sector have great opportunities in the development of innovation and technology that can be applied in entrepreneurship development programs. This activity is a forum for students to develop their capacity for entrepreneurship in the livestock sector. This Entrepreneurial Activity is expected to become a forum for students to practice entrepreneurship and enhance social skills and student character, especially creativity, leadership, and other interpersonal skills through future entrepreneurial experiences.

Learning Outcomes (LO)

- Students have the skills, knowledge, and attitudes of entrepreneurs.
- Students can develop business ideas into sustainable business plans.
- Students know and understand the basic principles of entrepreneurship.
- Students implement innovative ideas that are developed into businesses.
- Students can implement their business plan as a preparation to enter the market.
- LO of each course is recognized by the MBKM program

Methods or Forms of Learning Activities

- Students submit the activity proposals that are approved by supervisors
- Briefing for preparation of entrepreneurial activities
- Designing the business plan (business plan)
- Business implementation (start-up)
- Reporting and evaluation and assessment of activitie

Output

• Activity report

4. Research

Program Description

This research activity is developed to facilitate students who are interested in working at research institutions and conducting non-thesis research. This activity is managed to provide students with experience in conducting research activities. This activity is carried out by students with the guidance of lecturers/researchers to produce scientific work, which is also possible to support the thesis and be published as an output of this activity. Study programs can collaborate with UGM internal research institutions (laboratories or study centers) and external partners (research institutions, industry, and others outside UGM which are considered strategic and in line with the vision/mission of the faculty/department) based on the topic favored by students.

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Learning Outcome (LO)

- Showing responsibility in the working environ, ent and expertise independently.
- Mastering the theoretical concepts of science and technology, as well as formulation of procedural problem-solving in society and industry.
- Able to demonstrate independent, quality, and measurable performance.
- Able to design and carry out research with the correct methodology, especially related to the development of science and technology.
- Able to practice skills in researching to answer problems in the field of animal science starting from planning to implementation and reporting.
- Able to produce publications of research results either in the form of research reports/monographs, book chapters, proceedings, or journal articles.



Methods or Forms of Learning Activities

Students submit proposals that are already approved by supervisors

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- Pre-course for preparation of research activities
- Assistance in the preparation of research programs
- Research implementation
- Reporting and evaluation and assessment of activities

Output

- Research report
- Research punlications
 - 1) Monograph
 - 2) International book chapter for each book chapter
 - 3) National book chapter for each book chapter
 - 4) Reputable international journal
 - 5) International journals indexed in international databases
 - Ministry of research, technology, and higher education accredited national journal
 - 7) National journal
 - 8) Reputable international proceedings
 - 9) International proceedings
 - 10) National proceedings
 - 11) International posters
 - 12) National posters

5. Teaching at Educational Institutions

Program Description

Teaching at educational institutions is a teaching activity at some educational institutions. Teaching in this case students being teacher partners and can be regarded as teaching assistants to develop interesting literacy and numeracy learning. This opportunity will boost students' social skills and character, especially creativity, leadership, and other interpersonal skills through this experience.



The form of teaching activities in this educational institution can be in the form of conveying knowledge according to the context and competence of the school, being an innovative and participatory learning facilitator in schools, and being a developer of innovative ideas in various forms of learning and classroom management. This activity will be recognized for up to 20 credits.

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Learning Outcome (LO)

- Able to convey knowledge according to the context and competence of the school
- Able to facilitate innovative and participatory learning
- Able to convey ideas and perform class management

Methods or Forms of Learning Activities

Learning activities in the form of:

- Develop lesson plans
- Prepare teaching materials and learning methods
- Carry out the learning process
- Evaluate the process and learning outcomes
- Make reports of learning activities

Output

- Activity report
- Contextual teaching method

6. Rural Development Project

Program Description

One of the forms of learning activities outside the study program is the Rural Development Project. This activity aims to provide opportunities for students to participate in community development and empowerment in rural or urban areas. This activity is carried out in groups by involving students from across study programs, departments, and across faculties as members. The benefit of this program is that students understand social problems in rural areas and participate in designing programs and activities to solve these problems. This activity weighs up to 20 credits and can be converted to courses according to the 2021 curriculum design.

Learning Outcome (LO)

In general, the learning outcomes for the activity are:

• Able to implement theories and concepts related to the rural development project theme.

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- Able to empathize and have a sense of solidarity with rural problems and community empowerment.
- Able to share knowledge and learn directly from the community, and network with various relevant rural development partners.

In this activity, students can propose learning outcomes according to the theme, situation, and conditions in the rural location.

Methods or Forms of Learning Activities

- Assistance in preparing proposals by applying the action research method to explore the strengths, weaknesses, opportunities, and threats of the target group or rural.
- Soft-skills training to promote empathy and strategies to synergize with the target community/rural.
- Program implementation assistance with program monitoring and evaluation processes.
- This activity can be offered up to 20 credits for 4 months activity. The distribution of credits for the activity is as follows:
 - 1) Preparation of proposals (2 credits)
 - Program implementation documented in the log-book (14 credits)
 - 3) Monitoring and evaluation (2 credits)
 - Report of the rural development project in the form of published scientific work (2 credits)

Output

- Activity report
- Certificate of participation in the rural development project
- Documentary video Poster

7. Humanitarian Project

Program Description

The humanitarian project is one of MBKM's programs for students who are interested in learning about and contributing to voluntary activities like disaster management. Activities in humanitarian projects include providing assistance or support to victims of natural disasters such as earthquakes, floods, tsunamis, droughts, eruptions, etc., and non-natural disasters like pandemics. This activity is directed at the emergency response period by increasing community preparedness, mitigation, or reducing the risk of various forms of existing disasters. Students take part in humanitarian projects that are organized by relevant partners and in collaboration with the Faculty of Animal Science UGM.

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Learning Outcome (LO)

- Able to design humanitarian project proposals according to the standards and practices of professional humanitarian organizations.
- Able to carry out and monitor the implementation of humanitarian projects effectively.
- Able to develop knowledge and practice of managing humanitarian projects.

Methods or Forms of Learning Activities

- Writing a permit letter to carry out a humanitarian project under the guidance of an academic advisor or partner organization.
- For humanitarian activities that require special expertise (e.g. victim evacuation, disaster mitigation, etc.) students must have attended related basic training on campus or off-campus courses/training and proven by a certificate of training.
- Implementation and monitoring of humanitarian projects.
- Coordination with related parties.
- Internal monitoring and evaluation of the implementation of humanitarian projects by supervisors.
- Reporting

Output

• Activity report

• Certificate of participation in the humanitarian project

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- Documentary videos
- Poster

8. Independent Study

Program Description

Independent study is an activity carried out by students of the Study Program of Bachelor in Animal Science and Industry individually or in groups to create innovative work. Independent projects can collaborate with companies, farmer groups, or other organizations.

Learning Outcome (LO)

- The implementation of action-based research learning that is oriented toward solving community problems in the livestock sector.
- Availability of new prototypes/products/models/formulas that support the efforts to solve problems in the livestock sector.
- The formulation of a strategy for downstream prototypes/products/models/formulas as a sustainability effort

Metode/Bentuk Aktivitas Pembelajaran

Learning activity in the independent study applies an action-based research approach and collaborative learning methods in which participants are actively involved in exchanging knowledge and skills. Learning activities include:

- Independent study preparation class (containing meetings and mentoring of independent study proposals)
- Presentation of independent study plan
- Self-learning includes semi-workshops, workshops, data collection, and analysis
- Dissemination and utilization of independent study results to users (downstream)
- The maximum number of credits that can be claimed as Independent Study activities is 20 credits per semester.



Output

- Prototype/ products/models/formula
- Activity report

9. Defending the State-Nation

Program Description

The defending the state-nation program can be attended by university students through the Ministry of Education and Culture's (Kemendikbud) Merdeka Belajar program. This program can be taken for 1 semester and the score can be claimed into credits.

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According to the Deputy Minister of Defense, Sakti Wahyu Trenggono, the Ministry of Defense (Kemenham) plans to work with the Ministry of Education and Culture to apply military education to students through the Defending the State-Nation Program. This activity is different from military education, but it will be made to look like military activities, where students learn about discipline, agility training, and so on.

Learning Outcome (LO)

- Fostering a sense of love for the motherland, willing to sacrifice for the homeland, and actualization of national and state awareness.
- Growing and adding insight into the spirit of nationalism as well as maintaining the identity and integrity of the nation to counter the issues that may disunite the nation.
- Improving the attitude and spirit of leadership, personal and group discipline, independence, solidarity, and patriotism to be a competitive person in the international arena.
- Participate in maintaining the survival of the nation and state through positive activities in the community..

Methods or Forms of Learning Activities

- Students discuss with the supervisor the process of learning and recognition
- Students register for the defending the state-nation training program through the system that has been prepared.

• Students take part in defending the state-nation training activities.

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• Students carry out a final report on the results of the state defending the statenation training.

Kampus

• Monitoring and evaluation of defending the state-nation training activities are carried out by supervisors.

Output

- Activity report
- Documentary video
- Certificate of participation in the program

IMPLEMENTATION PROCEDURE

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Participant requirement

Term/condition applied to participate in MBKM activities are:

- 1. Enrolled as an active student at least in semester 5
- 2. Able to obey the rules applied

Supervising

MBKM Supervisors consist of internal supervisors who are lectures and external mentors form partners if needed.

Terms and conditions for international supervisors

- 1. Registered as an active lecturer.
- 2. Has a National Lecturer Identification Number (NIDN).
- 3. Willing to assist students actively according to BKP MBKM.
- 4. The number of supervising is limited to a maximum of two (2) MBKM activities.

Internal supervisor duties (Lectures)

- 1. Conduct supervising activities for MBKM students that include preparing proposals, and implementing and reporting activities.
- 2. Provide an assessment of the entire series of MBKM activities.
- 3. Assessing students who have completed the MBKM activities.

External supervisor duties

- 1. Guiding students when carrying out MBKM activities
- 2. Providing input, direction, and discussing problem formulation for the report preparation.
- 3. Assessing the implementation of MBKM activities.

Activity implementation procedure

The procedure for implementing MBKM activities includes:

1. Students who take part in MBKM activities must obtain an approval letter from the academic supervisors.



- After receiving approval from the academic supervisor, students have to complete the administration to take courses or Forms of Learning Activities (BKP).
- 3. For MBKM that involves partners, the vice dean for academic and student affairs issues a cover letter to the partners.
- Students take part in the pre-courses to learn knowledge relevant to the MBKM activities that will be carried out..

The scheme of the procedures for implementing MBKM activities can be seen in Figure 1.

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Figure 1. Scheme of the procedures for implementing MBKM activities



PROGRAM RECOGNITION

Recognition of MBKM activities into credits according to the rules that have been set are presented in Table 1.

No	Criteria for credit recognition	Assessment indicator
No 1.	Criteria for credit recognition Minimum requirement	Assessment indicator 1. Enrolled as active students in the Study Program of Bachelor in Animal Science and Industry at least in semester 5 2. Have submitted proposals for MBKM activities. 3. Have a certificate of participation in MBKM activities from a partner where students carry out MBKM activities.
		 Supports the LO achievement of study program.
2.	Output	 MBKM activity report. Activity logbook filled in during the MBKM activities. Video and/or photo documentation of MBKM activities.
3.	Resulted in products	If any
4.	Assessment	Assessment is carried out by internal supervisors (lecturers) and or external supervisors from partners and examiners according to predetermined rules.
5.	Total credits	Maximum 20 credits (Equivalent to 700 hours of working)

Table 1. Criteria and Indicators for Credits Recognition Assessment

EVALUATION AND ASSESMENT

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Evaluation of Program Activities

The implementation of MBKM activities is evaluated through an assessment of activity reports. Activity reports will be a guideline for providing grades and course recognition.

Credit Load

Students who take MBKM activities may take a total of 20 credits for one semester. The comparison of one credit of MBKM activities is equivalent to 35 hours per week (7 hours per working day). Students who take part in MBKM activities in full (20 credits) must complete MBKM activities for 700 hours or equivalent to 20 weeks

Logbook

Students participating in MBKM activities must record their daily activities in the activity logbook. The logbook report includes the activities carried out, the time required to carry out these activities, and the total daily and cumulative working hours during MBKM activities. Every activity recorded in the logbook must be approved by an internal/external supervisor.

Assessment

The evaluation of MBKM activities is regulated according to the respective BKP (Appendix 9).

PROPOSAL AND REPORT WRITING

Proposal Content

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Proposals are useful to direct the MBKM activities that will be carried out. Therefore, even if it is written briefly, the activity proposal must be clear and straight to the point. The direction of the activity is implied in the title and emphasized in the purpose. Proposal limitations are described in the activities, work plans, and recognition plans along with BKP learning outcomes (CPBKP) and activity schedules. The proposal includes the opening, main, and final chapters.

Opening chapter

The opening chapter of the proposal consists of a front cover page, title page, and approval sheet. The front cover page contains the activity title, UGM logo, student name and number, institution name, and year of application. The title is made as short as possible by using capital letters and placed in the middle. The title page contains the same text as the front cover page but is typed on white paper (Appendix 1.). The approval sheet contains the activity title, student name and number, institution's partner name, and signature (Appendix 2).

Main chapter

The main chapter of the proposal consists of an introduction and details of activities. The introduction contains the background, objectives, and benefits of MBKM. The background contains a description of the importance of MBKM activities. Objectives are descriptions of what students want to do during the MBKM implementation. Benefits are descriptions of what benefits will be obtained if the goals are implemented, both for students, institutions, and faculties. Next is the work plan and activity schedule section which contains an explanation of the general work plan and schedule of activities to be carried out; the recognition plan along with the BKP learning outcomes (CPBKP) contains justification for detailed explanations of topics and descriptions of activities.

Final chapter

The final chapter of the proposal consists of a bibliography and attachments (if any). The bibliography contains the references used in the proposal. Only cited

references are included in the bibliography and, conversely, all references used must be included in the list. The procedure for writing a bibliography follows the rules for writing references according to Bulletin Peternakan Journal, Faculty of Animal Science UGM (Appendix 3).

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Report Content

Reports are written documents that describe the results of student activities while doing MBKM. The report includes an opening, main, and final chapter.

Opening chapter

The opening chapter of the report consists of a front cover page, title page, approval sheet, preface, and table of contents, as well as a list of tables, figures, and attachments (if any). The front cover page contains the activity title, UGM logo, student name and number, institution name, and year of completion. The title is made as short as possible by using capital letters and placed in the middle. The title page contains the same text as the front cover page but is typed on white paper (Appendix 1). The approval sheet contains the activity title, student name and number, partner institution's name, and signature (Appendix 2).

The preface contains acknowledgment, a brief explanation of the purpose of the activity, acknowledging those who have supported the implementation of the activity, requests for input, and the author's expectations for the report. The table of contents provides an overall picture of the contents of the report and serves as a guide for readers who want to directly view a particular chapter, sub-chapter, or sub-chapter. The table of contents lists the order of chapters, sub-chapters, and specific sub-chapters accompanied by page numbers. If the report contains more than 2 (two) tables, figures, and/or attachments, a list of tables, figures, and/or attachments is required. The list of tables (Appendix 5), figures (Appendix 4), and attachments (Appendix 6) contain the title along with the page number.

Main chapter

The main chapter of the report consists of an introduction, general conditions, activities, discussion, and closing. As in the proposal, the introduction in the report contains the background, objectives, and benefits of MBKM. The description of the

background, objectives, and benefits is made the same as the proposal. The next section contains a description of the MBKM activities and their results carried out by students. The discussion contains student analysis of the activities and results of MBKM activities including the benefits obtained and the obstacles faced and the problem-solving. Results and discussion can be associated with adequate and relevant theory (reference). The closing contains the lessons learned during the MBKM implementation.

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Final chapter

The final chapter of the report consists of a bibliography, a glossary of terms (if any), and attachments. The bibliography contains the referenced bibliography in the report. Only cited libraries are included in the bibliography and, conversely, all references used must be included in the list. The procedure for writing a bibliography follows the instructions for writing the manuscript at Bulletin Peternakan Journal, Faculty of Animal Science UGM (Appendix 3). The glossary contains specific terms that have specific meanings from general meanings. The appendix contains a list of activities and an assessment sheet (Appendix 9) that has been signed by the field supervisor (if any) and endorsed with an institutional stamp, as well as other matters deemed important that support the report and are referred to in the main body of the report. Attachments that cannot be written using MS Word must be scanned first before being combined in one report.



APPENDICES

Appendix 1. Proposal and Report Templates

Proposal/Report Cover Page Template



Appendix 2. Approval Sheet Template

APPROVAL PAGE

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PROPOSAL/REPORT STUDENT EXCHANGE MERDEKA BELAJAR KAMPUS MERDEKA FACULTY OF ANIMAL SCIENCE UNIVERSITAS GADJAH MADA

TITLE

Submitted by : Student Name Student Number

Approved by

Supervisor Student Exchange

Name NIP.

Head of Study Program of Bachelor in Animal Science Faculty of Animal Science UGM

Name NIP. Date

Date



Appendix 3. Reference Sample

JOURNAL ONE AUTHOR

Amri, A. 2020. Dampak Covid-19 terhadap UMKM di Indonesia. Jurnal Brand. 2(1): 123-130.

JOURNAL TWO AUTHORS

Xie, W. & Willmott, W. (2015). Kontes "Ternak" yang diadakan pada musim covid 19: pengaruh jumlah peserta yang mengikuti kontes. Jurnal Peternakan: Jurnal pembelajaran peternakan untuk menghadapi musim covid. 2 (1): 40-50

BOOK

Hirata, Andrea. (2006). Sang Pemimpi. Yogyakarta: Bentang.

NEWSPAPER

Cook, D. (2001, Mei 5). The Courier Mail, h. 18

MAGAZINE

Marano, H.E. (2008, Maret-April). *Making of The Perfectionis* Psychology Today, 90-91.

UNDERGRADUATE THESIS, MASTERS THESIS, DISERTATION

Sandy, A. (2009). Cheaper to Fly than hire a car in Brisbane.(Disertasi Doktoral, University of Queensland,2008) Diakses dari http://espace.library.uq.edu.au/UQ:1587477



Appendix 4. List of Figures Sample

LIST OF FIGURES

	Figure	Page
1.	Company Location Map	
2.	MBKM Activity Location	34
3.	MBKM Activity	



Appendix 5. List of Table Sample

LIST OF TABLES

2.	Resulted in product	34
	Employe Number	



Appendix 6. List Of Appendices Sample

LIST OF APPENDICES



Appendix 7. Table Sample

Example of sentence to refer to a table: The assets owned by the company can be seen in Table 1.

	Table 1. Company Asset							
No	A:	set Jumlah	_					
1	Magnetic Stirer	20	-					
2	Gooch Crucible	100						
3	Oven	1						
4	Measuring Cup	100						
5	Pipette	40						
6	Desiccator	2						

Appendix 8. Activity Proposal Template

- 1. COVER PAGE (Appendix 1)
- 2. APPROVAL PAGE (Appendix 2)
- 3. INTRODUCTION (Background, objectives, and benefits)
- WORK PLAN AND ACTIVITY SCHEDULE This section contains an explanation of the work plan in general and the schedule of activities.

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA

5. ACTIVITY AND RECOGNITION PLAN

This section contains justification for detailed explanations of topics and descriptions of activities by following a sample table belowRencana Aktivitas

No	Objective	Activity	Description	Activity Output	Output Indicator				

1. REFERENCES

_

Activity Plan

Learning Outcomes of Activity Learning Form (LOALF)

- Determine the expexted learning outcomes of this activity:

LOALF 1	
LOALF 2	

LOALF n

Recognition Plan

- Match the LOALF with the Study Program Learning Outcomes and match it to the courses that will be recognized

Learning	Stu	ıdy	Pro	gra	m L	ear	ninį	g Oı	utco	ome	s(S	PLO)**	:						Recognized
Outcomes of Activity								PP	РР			кк			κυ					Courses
Learning Form	1	2	3	4	5	6	7	1	2	3	4	1	2	3	1	2	3	4	5	
LOALF 1																				
LOALF 2																				
LOALF n																				



Activity Schedule

No	Activity	Week											
	Activity	1	2	3	4	5	6	7	8	9			n


Appendix 9. Activity Logbook and Assessment Sheet

ACTIVITY LOGBOOK

Period of Academic Year :

Name	:
Student Number	:
Supervisor	:
Activity Location	:

NO	DATE	ACTIVITY DESCRIPTION



ASSESSMENT SHEET

1. Student Exchange

ASSESSMENT SHEET FOR MBKM STUDENT EXCHANGE PERFORMANCE

Period of Academic Year :

Name	:
Student Number	:
Activity Title	:
Activity Location	:
Supervisor	:
Time of Implementation	:

NO	ASSESSMENT ASPECT	WEIGHT (W)	SCORE (N) 0-100	TOTAL (BXN)
1.	Report Assessment	15		
	Paper format			
	Systematic academic writing			
2 Report Content		25		
	Report Presentation			
	topic relevance to the study program			
	Description Clarity			
3.	Activity Output	65		
	TOTAL	100		

Note

: A
: A-
: A/B
: B+
: B
: B-
: B/C
: C+
: C
: Failed

<u>Supervisor</u>

(Name)



ASSESSMENT SHEET FOR MBKM INTERNSHIP PERFORMANCE

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA

Name	:
Student Number	:
Study Program	:
Internship Location	:
Internship period (date)	: Start from:

to :

Kampus Merdeka

ASSESS	SMENT ASPECT	MAXIMUM SCORE	SCORE	NOTE
Attitude an	d behavior	25		
Theoretical Comprehension		25		
Practical Comprehension		30		
Social and O	Communication	20		
	TOTAL	100		
Notes :				
≥ 80	: A			
75 - <80	: A-			
70 - <75	: A/B			
65 - <70	: B+		<u> </u>	Field Internship Supervisor
60 - <65	: B			
55 - <60	: B-			
50 - <55	: B/C			
45 - <50	: C+			(Name)
40 - <45	: C			
<40	: Tidak Lulus			



ASSESSMENT SHEET FOR MBKM INTERNSHIP SUPERVISING

Name	:
Student Number	:
Internship Location	:
Internship Title	:

ASSESSMENT ASPECT	MAXIMUM SCORE	SCORE	NOTE
Pre-Course	10		
Proposal	45		
Report	45		
TOTAL	100		

Notes :

≥ 80	: A
75 - <80	: A-
70 - <75	: A/B
65 - <70	: B+
60 - <65	: B
55 - <60	: B-
50 - <55	: B/C
45 - <50	: C+
40 - <45	: C
<40	: Failed

Internship Supervisor

(Name)

ASSESSMENT SHEET FOR MBKM INTERNSHIP EXAMINATION

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA

Kampus Merdeka

Name
Student Number
Internship Location
Internship Title

: : :

ASSESSMENT ASPECT	MAXIMUM SCORE	SCORE
Technical comprehension and livestock management	35	
(Mastery of technical skills during the apprenticeship)		
Ability to analyze and solve problems (ability to link	35	
between theory and practice in the field as well as finding		
alternatives to improve the performance of		
companies/institutions)		
Ability to convey ideas and concepts (use of presentation	15	
media and verbal communication)		
Report writing (Format and coherency)	15	
TOTAL	100	

Notes :

≥ 80	: A	
75 - <80	: A-	
70 - <75	: A/B	E
65 - <70	: B+	Examiner
60 - <65	: B	
55 - <60	: B-	
50 - <55	: B/C	
45 - <50	: C+	(Name)
40 - <45	: C	
<40	: Failed	

MBKM INTERNSHIP ASSESSMENT TABULATION

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA

Kompus Merdeka

Name	:
Student Number	:
Internship Location	:
Internship Title	:
Supervisor	

Examiners

1. _____

2.

Assessment Component	Assessment	Percentage	Score
Field Internship Supervisor		35	
Internship Supervisor		35	
Examination			
1. Examiner 1		10	
2. Examiner 2		10	
3. Examiner 3		10	
TOTAL		100	

Keterangan:

≥ 80	: A
75 - <80	: A-
70 - <75	: A/B
65 - <70	: B+
60 - <65	: B
55 - <60	: B-
50 - <55	: B/C
45 - <50	: C+
40 - <45	: C
<40	: Tidak Lulus

Yogyakarta, _____



ASSESSMENT SHEET FOR MBKM ENTREPRENEURSHIP

Kampus Merdeka

Name	:			
Student Number	:			
Handphone Numbe				
Study Program	:			
Title	:			
Period	:	Start form :	to :	

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA

NO.	ASSESSMENT ASPECT AND COMPONENT	PROPORTION (%)	SCORE
	The originality of ideas (Innovation, Business concept, Product Knowledge, Market Analysis)	25	
2	Business management (Activity logbook, Financial, Production, Marketing)	30	
I 3	Business Continuity (business potential, business prospects)	35	
4.	Report	5	
5.	Presentation and Discussion	5	
	TOTAL	100	

Notes : A (>=80), A- (77.5-79.9), A/B (75.0-77,4), B+ (72.5-74.9), B (70.0-72,4), B- (67.5-69.9), B/C (65.0-67.4), C+ (62.5-64.9), C (60.0-62.4), C- (57.5-59.9), dst

Entrepreneurship Supervisor

ASSESSMENT SHEET FOR MBKM ENTREPRENEURSHIP SUPERVISING

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA Kompus Merdeka

Name	:
Student Number	:

Title

ASPEK PENILAIAN	NILAI MAKSIMAL	NILAI	CATATAN
Pre-course	10		
Proposal	45		
Report	45		
JUMLAH	100		

Notes :

≥ 80	: A
75 - <80	: A-
70 - <75	: A/B
65 - <70	: B+
60 - <65	: B
55 - <60	: B-
50 - <55	: B/C
45 - <50	: C+
40 - <45	: C
<40	: Failed

Entrepreneurship Supervisor

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ASSESSMENT SHEET FOR MBKM ENTREPRENEURSHIP EXAMINATION

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA Kampus

Nama Mahasiswa

Nomor Induk Mahasiswa :

:

Judul

ASSESSMENT ASPECTS	MAXIMUM SCORE	SCORE
Technical comprehension and livestock management	35	
(Mastery of technical skills during the entrepreneurship		
activity)		
Ability to analyze and solve problems (ability to link between theory and practice in the field as well as finding alternatives to improve the performance of companies/institutions)	35	
Ability to convey ideas and concepts (use of presentation media and verbal communication)	15	
Report writing (Format and coherency)	15	
TOTAL	100	

Notes :

≥ 80	: A	
75 - <80	: A-	
70 - <75	: A/B	Enominer
65 - <70	: B+	Examiner
60 - <65	: B	
55 - <60	: B-	
50 - <55	: B/C	
45 - <50	: C+	(Name)
40 - <45	: C	
<40	: Tidak Lulus	

MBKM ENTREPRENEURSHIP ASSESSMENT TABULATION

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA Kampu

Name

Student Number :

:

Title :

Entrepreneurship supervisor

Examiners

1. _____

2. _____

Assessment component	Assessment	Percentage	Score
Assessment from assessor		35	
Assessment from entrepreneurship		35	
supervisor			
Examination			
i. Examiner 1		10	
ii. Examiner 2		10	
iii. Examiner 3		10	
TOTAL		100	

Notes :

≥ 80	: A
75 - <80	: A-
70 - <75	: A/B
65 - <70	: B+
60 - <65	: B
55 - <60	: B-
50 - <55	: B/C
45 - <50	: C+
40 - <45	: C
<40	: Failed

Yogyakarta,	

4. Research

ASSESSMENT SHEET FOR MBKM RESEARCH

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA Kampus Merdeka

Research Period:

Name	:		
Student Number			:
Bresearch Topic	:		
Supervisor	:		
Partner		:	

Assessment Criteria	Maximum Score
Final report writing	40
Proof of submitted article for publication	40
Report presentation	10
Activity poster/video	10
TOTAL	100

Notes:

≥ 80	: A
75 - <80	: A-
70 - <75	: A/B
65 - <70	: B+
60 - <65	: B
55 - <60	: B-
50 - <55	: B/C
45 - <50	: C+
40 - <45	: C
<40	: Tidak Lulus

Assessor

ASSESSMENT SHEET FOR MBKM RESEARCH SUPERVISING

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA

Kompus Merdeka

Research Period:

Name	:			
Student Number			:	
Research Topic	:			
Supervisor	:			
Partner		:		

NO	ASSESSMENT ASPECT	WEIGHT (B)	SCORE (N) 0-100	NUMBER (BXN)
1.	Proposal	20		
2.	Research Implementation (Activity Logbook)	30		
3.	Final research output (scientific publication/intellectual property rights) - Draft (20) - Submitted (40)	40		
4.	Report	5		
5.	Presentation and Discussion	5		
	TOTAL	100		

Notes:

≥ 80	: A
75 - <80	: A-
70 - <75	: A/B
65 - <70	: B+
60 - <65	: B
55 - <60	: B-
50 - <55	: B/C
45 - <50	: C+
40 - <45	: C
<40	: Tidak Lulus

Research Supervisor

ASSESSMENT SHEET FOR MBKM RESEARCH EXAMINATION

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA Kampus

Name

Student Number

:

:

:

Title

ASSESSMENT ASPECT	MAXIMUM SCORE	SCORE
Writing		
 Research Question, Literature Review, Theoritical Framework 	15	
2. Material and Methods	15	
3. Results and Discussion	15	
Presentation	25	
Discussion	30	
TOTAL	100	

Notes:

≥ 80	: A
75 - <80	: A-
70 - <75	: A/B
65 - <70	: B+
60 - <65	: B
55 - <60	: B-
50 - <55	: B/C
45 - <50	: C+
40 - <45	: C
<40	: Failed

Examiner

MBKM RESEARCH ASSESSMENT TABULATION

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA Kampus

Name

Student Number :

:

Title :

Research Supervisor

Examiner

_

1. _____

2. _____

Assessment Component	Assessment	Percentage	Score
Assessment from Assessor		35	
Assessment from Research Supervisor		35	
Examination			
1. Examiner 1		15	
2. Examiner 2		15	
TOTAL	1	100	

Notes:

≥ 80	: A
75 - <80	: A-
70 - <75	: A/B
65 - <70	: B+
60 - <65	: B
55 - <60	: B-
50 - <55	: B/C
45 - <50	: C+
40 - <45	: C
<40	: Tidak Lulus

Yogyakarta, _____



5. Teaching at Educational Institution

ASSESSMENT SHEET FOR MBKM TEACHING PERFORMANCE

Period of Academic Year :

Name	:	
Student Number	:	
Teaching course	:	
Partner Supervisor	:	
Partner Institution	:	
Supervisor	:	
Implementation period	:	

Assessment criteria	Maximum score	Score
Attendance during pre-course and implementation	10	
Discipline and responsibility in completing the tasks	20	
Attitude	10	
Ability to carry out the tasks	30	
Ability to make the report	30	
TOTAL	100	

Notes:

≥ 80	: A
75 - <80	: A-
70 - <75	: A/B
65 - <70	: B+
60 - <65	: B
55 - <60	: B-
50 - <55	: B/C
45 - <50	: C+
40 - <45	: C
<40	: Failed

Assesor/Partner

ASSESSMENT FOR MBKM TEACHING EXAMINER

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA Kampus Merdeka

Period of Academic Year :

Name	:
Student Number	:
Teaching Course	:
Partner Supervisor	:
Partner Institution	:
Supervisor	:
Implementation period	:

ASSESSMENT ASPECT	MAXIMUM SCORE	SCORE
Writing		
1. Introduction	15	
2. General aspect	15	
3. Teaching activity implementation	15	
Presentation	25	
Discussion	30	
TOTAL	100	

Notes:

≥ 80	: A
75 - <80	: A-
70 - <75	: A/B
65 - <70	: B+
60 - <65	: B
55 - <60	: B-
50 - <55	: B/C
45 - <50	: C+
40 - <45	: C
<40	: Failed

<u>Examiner</u>

MBKM TEACHING ASSESSMENT TABULATION

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA Kampus Merdeka

Period of Academic Year :

Supervisor

Examiners

1. _____

2._____

Assessment Component	Assessment	Percentage	Score
Assessment from Assessor		35	
Assessment from Supervisor		35	
Examination			
1. Examiner 1		15	
2. Examiner 2		15	
TOTAL		100	

Notes:

: A
: A-
: A/B
: B+
: B
: B-
: B/C
: C+
: C
: Failed

Yogyakarta, _____

6. Rural Development Project

ASSESSMENT SHEET FOR MBKM RURAL DEVELOPMENT PROJECT PERFORMANCE

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA Kampus

Period of Academic Year:

Name	:
Student Number	:
Activity Title	
Activity Location	:
Supervisor	:
Implementation Period	:

No	Assessment Component	Percentage (%)	SCORE
1.	General Test	10	
2.	Proposal	5	
3.	Discipline	15	
4.	Cooperation	15	
5.	Appreciation	15	
6.	Implementation	30	
7.	Report	5	
8.	Presentation and Discussion	5	
	TOTAL	100	

Notes:

≥ 80	: A
75 - <80	: A-
70 - <75	: A/B
65 - <70	: B+
60 - <65	: B
55 - <60	: B-
50 - <55	: B/C
45 - <50	: C+
40 - <45	: C
<40	: Failed

Assessor

ASSESSMENT SHEET FOR MBKM VILLAGE DEVELOPMENT PROJECT SUPERVISING

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA Kampus

Period of Academic Year :

Name	:
Student Number	:
Activity Title	:
Activity Location	:
Supervisor	:
Implementation Period	:

NO	ASSESSMENT COMPONENT	WEIGHT (W)	SCORE (N) 0- 100	TOTAL SCORE (WXN)
1.	Report Assessment	15		
	Paper format :			
	Systematic academic writing			
2.	Report Content	25		
	report presentation			
	topic relevance with the study			
	clarity of description			
3.	Activity output	65		
	TOTAL	100		

Notes:

≥ 80	: A
75 - <80	: A-
70 - <75	: A/B
65 - <70	: B+
60 - <65	: B
55 - <60	: B-
50 - <55	: B/C
45 - <50	: C+
40 - <45	: C
<40	: Failed

<u>Supervisor</u>

ASSESSMENT SHEET FOR MBKM VILLAGE DEVELOPMENT PROJECT EXAMINATION

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA Kampus

Period of Academic Year :

Name	:
Student Number	:
Activity Title	:
Activity Location	:
Supervisor	:
Implementation Period	:

ASSESSMENT ASPECT	MAXIMUM SCORE	SCORE
Writing		
1. Introduction	15	
2. Activity	15	
Presentation	35	
Discussion	35	
TOTAL	100	

Notes:

≥ 80	: A
75 - <80	: A-
70 - <75	: A/B
65 - <70	: B+
60 - <65	: B
55 - <60	: B-
50 - <55	: B/C
45 - <50	: C+
40 - <45	: C
<40	: Failed

Examiner

MBKM VILLAGE DEVELOPMENT PROJECT ASSESSMENT TABUATION

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA Kompus

Name	:
Student Number	:
Title	:

Supervisor

Examiners

1. _____

2._____

Assessment Component	Assessment	Percentage	Score
Assessment from Assessor		35	
Assessment from Supervisor		35	
Examination			
i. Examiner 1		15	
ii. Examiner 2		15	
TOTAL	100		

Notes:

≥ 80	: A
75 - <80	: A-
70 - <75	: A/B
65 - <70	: B+
60 - <65	: B
55 - <60	: B-
50 - <55	: B/C
45 - <50	: C+
40 - <45	: C
<40	: Failed

Yogyakarta, _____

7. Humanity Project

ASSESSMENT SHEET FOR MBKM HUMANITARIAN PROJECT PERFORMANCE

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA

Kompus Merdeka

Period of Academic Year :

Name	:
Student Number	:
Activity Title	:
Activity Location	:
Supervisor	:
Implementation Period	:

NO	ASSESSMENT COMPONENT	WEIGHT (W)	SCORE (N) 0- 100	TOTAL SCORE (WXN)
1.	Report Assessment	15		
	Paper format :			
	Systematic academic writing			
2.	Report Content	25		
	Report presentation			
Topic relevance to the study				
	clarity of description			
3.	Activity report	65		
	TOTAL	100		

Yogyakrta,....

Supervisor

(Name)

8. Independent Study

ASSESSMENT SHEET FOR MBKM INDEPENDENT STUDY PERFORMANCE

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA Kampus Merdeka

Name	:		
Student Number	:		
Handphone Numbe	r:		
Study Program	:		
Title	:		
Implementation Period	:	Start form :	to :

NO.	ASSESSMENT ASPECT AND COMPONENT	PROPORTION (%)	SCORE
1.	The originality of ideas (Creativity, Innovation,	30	
	Concept, User Analysis)		
2.	Prototype/product Development (Technology Adoption, Product Knowledge, Activity Logbook)	40	
3.	Potential to downstream the	20	
	Prototype/Product		
4.	Report	5	
5.	Presentation and Discussion	5	
	TOTAL	100	

Keterangan : A (>=80), A- (77.5-79.9), A/B (75.0-77,4), B+ (72.5-74.9), B (70.0-72,4), B- (67.5-69.9), B/C (65.0-67.4), C+ (62.5-64.9), C (60.0-62.4), C- (57.5-59.9), dst

Assessor

ASSESSMENT SHETT FOR MBKM INDEPENDENT STUDY SUPERVISING

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA Kampus

:

:

Name

Student Number

Title

ASSESSMENT ASPECT	MAXIMUM SCORE	SCORE	NOTES
Pre-course	10		
Proposal	45		
Report	45		
TOTAL	100		

Notes:

≥ 80	: A
75 - <80	: A-
70 - <75	: A/B
65 - <70	: B+
60 - <65	: B
55 - <60	: B-
50 - <55	: B/C
45 - <50	: C+
40 - <45	: C
<40	: Tidak Lulus

Independent Study Supervisor

ASSESSMENT SHEET FOR MBKM INDEPENDENT STUDY EXAMINER

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA Kampus

Name

Student Number

:

:

Title

ASSESSMENT ASPECT	MAXIMUM SCORE	SCORE
Technical comprehension and livestock management	35	
(Mastery of technical skills during the independent study		
activity)		
Ability to analyze and solve problems (ability to link between theory and practice in the field as well as finding alternatives to improve the performance of companies/institutions)	35	
Ability to convey ideas and concepts (use of presentation media and verbal communication)	15	
Report writing (Format and coherency)	15	
TOTAL	100	

Notes:

≥ 80	: A
75 - <80	: A-
70 - <75	: A/B
65 - <70	: B+
60 - <65	: B
55 - <60	: B-
50 - <55	: B/C
45 - <50	: C+
40 - <45	: C
<40	: Tidak Lulus

Examiner

MBKM INDEPENDENT STUDY ASSESSMENT TABULATION

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA Kampus

Name	:
Student Number	:
Title	:

Independent

Examiner

1. _____

2. _____

Assessment Component	Assessment	Percentage	Score	
Assessment from Assessor		35		
Assessment from Supervisor		35		
Examiner				
1. Examiner 1		15		
2. Examiner 2		15		
TOTAL		100		

Notes:

≥ 80	: A
75 - <80	: A-
70 - <75	: A/B
65 - <70	: B+
60 - <65	: B
55 - <60	: B-
50 - <55	: B/C
45 - <50	: C+
40 - <45	: C
<40	: Tidak Lulus

9. Defending the State-Nation

ASSESSMENT SHEET FOR MBKM DEFENDING THE STATE-NATION PERFORMANCE

FAKULTAS PETERNAKAN UNIVERSITAS GADJAH MADA Kampus Merdeka

Period of Academic Year :

Name	:
Student Number	:
Activity Titlte	:
Activity Location	:
Supervisor	:
Implementation Period	:

NO	ASSESSMENT ASPECT	WEIGHT (W)	SCORE (N) 0- 100	TOTAL SCORE (WXN)
1.	Report Assessment	15		
	Paper Format :			
	Systematic academic writing			
2.	Report Content	25		
	Report presentation			
	Topic relevance to the study			
	clarity of description			
3.	Activity output	65		
	TOTAL	100		

Yogyakrta,....

Supervisor

(Name)